



# BOARD OF SUPERVISORS COUNTY OF MADERA

MADERA COUNTY GOVERNMENT CENTER  
200 WEST 4<sup>TH</sup> STREET / MADERA, CALIFORNIA 93637  
(559) 675-7700 / FAX (559) 673-3302 / TDD (559) 675-8970  
Agendas available: [www.MaderaCounty.com](http://www.MaderaCounty.com)

## Members of the Board

Tom Wheeler  
Brett Frazier  
David Rogers  
Robert L. Poythress  
Leticia Gonzalez

## The Board of Supervisors

December 20, 2022  
Chairman Tom Wheeler

<b>DEPARTMENT</b> Human Resources Department	<b>DEPARTMENT CONTACT</b>	<b>AGENDA ITEM</b> <b>I</b> <b>CONSENT CALENDAR</b>
<b>SUBJECT:</b> <b>Approve the 2023 Holiday Schedule.</b>	<b>REQUIRED VOTE:</b> 3/5 Vote Required	<b>DOC. ID NUMBER</b> 22-1008
<b>STRATEGIC FOCUS AREA(S):</b> Employees		
<b>CLERK NOTES:</b> {{motions.text}}		
<b>RESULT:</b> {{voting.status}} [{{voting.for_count}}] TO [{{voting.against_count}}] <b>MOVER:</b> {{motions.mover format="[[firstname]] [[lastname]], [[title]]"}} <b>SECONDER:</b> {{motions.seconder format="[[firstname]] [[lastname]], [[title]]"}} <b>AYES:</b> {{voting.for_names format="[[lastname]]"}}		
Is this item Budgeted? No Will this item require additional personnel? No Previous Relevant Board Actions: N/A PowerPoint Presentation? No Supporting Documents: N/A		<b>DOCUMENT NO(S).</b>

## RECOMMENDED ACTIONS:

Consideration of approval to adopt the 2023 Holiday Schedule for Madera County Employees.

## DISCUSSION / FISCAL IMPACT / STRATEGIC FOCUS:

### DISCUSSION:

County holidays designated for employees (excluding extra-help employees and employees in the unclassified service) are identified in each bargaining unit's Holiday Article within their respective Memorandum of Understanding (MOU) and/or the County's Salary Resolution.

Each year, Human Resources prepares a Holiday Schedule for departmental payroll representatives. In preparation of the 2023 Holiday Schedule, it was identified that the 2023 Winter Holiday, which is to be taken on Christmas Eve, falls on Sunday, December 24, 2023. The Holiday Article in each bargaining units' MOU states that "whenever a holiday falls on a Saturday or Sunday, the previous Friday, or the following Monday, respectively, shall be recognized in lieu thereof." For 2023, the County is unable to observe the Sunday, December 24th Winter Holiday on the following Monday,



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December 25th as that is another County Holiday, Christmas Day.

In an effort to provide an extended holiday to most County employees (where operationally feasible), the Board of Supervisors provided Human Resources with the authority to meet with all bargaining units and propose, for the 2023 calendar year only, that the Sunday, December 24th Winter Holiday be observed on Tuesday, December 26th.

The observance of the eight (8) hours on Tuesday, December 26th would not apply to County offices, departments or facilities that provide essential services or have a statutory requirement to remain open. Employees scheduled to work in a 24-hour operation or in departments mandated to be open on that date will be credited with eight (8) hours of holiday compensatory time (or any other fraction thereof that is consistent with the actual hours worked – not to exceed a total of eight (8) hours).

All thirteen (13) bargaining units have agreed to the County's proposal; therefore, the attached 2023 Holiday Schedule is being presented to the Board of Supervisors for approval.

### **FISCAL IMPACT:**

There are no additional fiscal impacts associated with the recommended action above.

### **ATTACHMENTS**

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1. 2023 Holiday Schedule