



BOARD OF SUPERVISORS COUNTY OF MADERA

MADERA COUNTY GOVERNMENT CENTER
200 WEST 4TH STREET / MADERA, CALIFORNIA 93637
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Agendas available: www.MaderaCounty.com

Members of the Board

Tom Wheeler
Brett Frazier
David Rogers
Robert L. Poythress
Leticia Gonzalez

The Board of Supervisors

January 10, 2023
Chairman David Rogers

DEPARTMENT HUMAN RESOURCES DEPARTMENT	DEPARTMENT CONTACT Susan Carter 559-675-7705	AGENDA ITEM d DISCUSSION ITEMS								
SUBJECT: Amendment of Classification Plan and Set Salary for an Unclassified Position	REQUIRED VOTE: 3/5 Vote Required	DOC. ID NUMBER 22-1312								
STRATEGIC FOCUS AREA(S): Employees										
For Clerk of the Board's Office Use Only										
CLERK NOTES: {{motions.text}}										
<table border="1"><tr><td>RESULT:</td><td>{{voting.status}} [{{voting.for_count}}] TO [{{voting.against_count}}]</td></tr><tr><td>MOVER:</td><td>{{motions.mover format="[[firstname]] [[lastname]], [[title]]"}}</td></tr><tr><td>SECONDER:</td><td>{{motions.seconder format="[[firstname]] [[lastname]], [[title]]"}}</td></tr><tr><td>AYES:</td><td>{{voting.for_names format="[[lastname]]"}}</td></tr></table>			RESULT:	{{voting.status}} [{{voting.for_count}}] TO [{{voting.against_count}}]	MOVER:	{{motions.mover format="[[firstname]] [[lastname]], [[title]]"}}	SECONDER:	{{motions.seconder format="[[firstname]] [[lastname]], [[title]]"}}	AYES:	{{voting.for_names format="[[lastname]]"}}
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AYES:	{{voting.for_names format="[[lastname]]"}}									
Is this item Budgeted? N/A Will this item require additional personnel? N/A Previous Relevant Board Actions: N/A PowerPoint Presentation? No Supporting Documents: N/A		DOCUMENT NO(S).								

RECOMMENDED ACTIONS:

Unclassified Service Plan.

1. Discussion and consideration to add the extra help classification of Emergency Services Technician to the Unclassified Service.
2. Discussion and consideration to adopt the class specification for the Emergency Services Technician.
3. Discussion and consideration to set the salary for the Emergency Services Technician classification at \$21.00 per hour.
4. Discussion and consideration to adopt a Resolution amending salary and fringe benefit schedules to add Emergency Services Extra-Help classification to the Unclassified Service salary Schedule.



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DISCUSSION / FISCAL IMPACT / STRATEGIC FOCUS:

The Sheriff is the Director of Emergency Operations (Director) for Madera County and oversees the Office of Emergency Services (OES). As the Director, the Sheriff assures that all Board designated emergencies are managed using standards established under the Incident Command System. Currently, Sworn staff are assisting the Sheriff in the many tasks associated with the programs and activities relating to OES.

After a determination by the Sheriff that there was a need for an extra help position to assist Sworn staff at OES, the Department of Human Resources developed the extra help classification of Emergency Services Technician. The incumbent will work closely with the Sheriff and staff at OES to assist with emergency preparedness activities, compiling statistical information, and recovering activities following a disaster.

The Emergency Services Technician class specification is attached for your review and consideration. A pay review for similar positions in the labor market was conducted and it was determined to set the hourly rate for the Emergency Services Technician at \$21.00 per hour. The Salary and Fringe Benefits Schedule Resolution has been amended to include the Emergency Services Technician classification's salary in the Unclassified Service Salary Schedule.

FISCAL IMPACT:

The fiscal impacts associated with the recommended actions have been addressed by County Administration.

ATTACHMENTS

1. Emergency Services Technician Class Specification
2. Salary and Fringe Benefit Schedule Resolution Amendment - Unclassified Service Salary Schedule